



Haž-Žabbar Local Council

**Annual Budget
For
Financial Year
2018**

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Overview and Summary

The Haz-Zabbar Local Council hereby presents its Annual Budget for the Financial Year 2018 that is based on the contractual obligations at the time of drawing up the estimates of both income and expenditure, as well as those obligations that can presently be foreseen to arise within the current year.

For the current year, the Council has based its primary income flow on the Central Government's allocation of € 835,355. The expenditure items, based on the current commitments of the Council are principally, the payroll costs at € 188,102, operations and maintenance costs at € 468,400 and administration and other costs at € 36,300. Other expenditure costs include € 94,489 of depreciation that is not in itself a cash outlay.

The Capital Projects that the Council is planning to conclude are expected to amount to € 310,000.

SIGNED

Marc Vella Bonnici
Mayor

SIGNED

Ranier Busuttil
Executive Secretary

Budgeted Statement of Income and Expenditure

DESCRIPTION

BUDGET Jan-Dec 2017 €	FORECAST Jan-Dec 2017 €	BUDGET Jan-Dec 2018 €	VARIANCE Bud-Bud €	VARIANCE Bud-Act €
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Income

Funds received from Central Government (1)	828,960	844,651	845,355	16,395	704
Income raised from Bye-Laws (2)	15,500	19,550	17,500	2,000	(2,050)
Income raised from LES (3)	11,000	17,158	17,000	6,000	(158)
Investment Income (4)	500	205	200	(300)	(5)
Other Income (5)	-	22,312	-	-	(22,312)
TOTAL	855,960	903,876	880,055	24,095	(23,821)

Expenditure

Personal Emoluments (6)	180,644	158,817	188,102	7,458	29,285
Operations and Maintenance (7)	497,500	382,709	468,400	(29,100)	85,691
Administration (8)	46,250	27,187	36,300	(9,950)	9,113
Finance Cost (9)	-	-	-	-	-
Other Expenditure (10)	102,562	77,154	94,489	(8,073)	17,335
TOTAL	826,956	645,867	787,291	(39,665)	141,424

Surplus / Deficit

29,004	258,009	92,764	63,760	(165,245)
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Budgeted Statement of Affairs

DESCRIPTION	BUDGET as at 31 Dec 2017 €	FORECAST as at 31 Dec 2017 €	BUDGET as at 31 Dec 2018 €	VARIANCE Bud-Bud €	VARIANCE Bud-Act €
Non-current Assets					
Property, Plant and Equipment (16)	1,128,198	955,863	1,171,374	43,176	215,511
Current Assets					
Inventories (11)	12,144	11,935	11,935	(209)	-
Receivables (12)	253,231	110,897	110,897	(142,334)	-
Cash and Cash Equivalents (13)	496,050	886,965	747,667	251,617	(139,298)
Total Current Assets	761,425	1,009,797	870,499	109,074	(139,298)
Current Liabilities (14)					
Payables	347,297	176,070	176,070	(171,227)	-
Current portion of Long-Term Borrowings	-	-	-	-	-
Total Current Liabilities	347,297	176,070	176,070	(171,227)	-
Net Current Assets	414,128	833,727	694,429	280,301	(139,298)
Non-current liabilities (15)	-	69,125	52,574	52,574	(16,551)
Net Assets	1,542,326	1,720,465	1,813,229	270,903	92,764
Reserves					
Retained Funds	1,542,326	1,720,465	1,813,229	270,903	92,764

Financial Situation Indicator

DESCRIPTION	BUDGET as at 31 Dec 2017 €	FORECAST as at 31 Dec 2017 €	BUDGET as at 31 Dec 2018 €
Current Assets	761,425	1,009,797	870,499
Current Liabilities	347,297	176,070	176,070
Total Long Term Liabilities	-	69,125	52,574
Commitments approved by Ministry	-	-	-
	414,128	764,602	641,855
Government Allocation	828,960	844,651	845,355
FSI	49.96%	90.52%	75.93%

Cash Budget

DESCRIPTION	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	
	2018	2018	2018	2018	
	€	€	€	€	€
Cash Inflows					
Government cash inflows	211,338	211,339	211,339	211,339	845,355
Cash flows from Bye-Laws & L.N fees	4,375	4,375	4,375	4,375	17,500
Local Enforcement cash flows	4,250	4,250	4,250	4,250	17,000
Finance cash flows					
Loan Proceeds	-	-	-	-	-
Investment income	-	-	-	200	200
	-	-	-	200	200
Capital cash flow					
Proceeds from disposal of assets	-	-	-	-	-
	-	-	-	-	-
Cash received from EU funds		-	-	-	-
Cash received from Twinning	-	-	-		-
Cash from Community Services					-
Other Cash Inflows	-	-	-	-	-
TOTAL Inflows	219,963	219,964	219,964	220,164	880,055
Cash Outflows					
Personal Emoluments	47,025	47,026	47,025	47,026	188,102
Operations & Maintenance	116,550	116,550	116,550	116,550	466,200
Administration	9,625	9,625	9,625	9,625	38,500
Finance	-	-	-	-	-
Capital					
Acquisition of property	-	-	-	-	-
Construction	-	-	-	-	-
Improvements	2,000	2,000	2,000	2,000	8,000
Special programmes	-	150,000	150,000	-	300,000
Equipment	-	2,000	-		2,000
	2,000	154,000	152,000	2,000	310,000
Cash outflows re EU projects	-	-	-	-	-
Cash outflows re Twinning	-	-	-	-	-
Cash outflows re Community Services	-	-	-	-	-
Cash outflow re PPP Payment	4,137	4,138	4,138	4,138	16,551
	4,137	4,138	4,138	4,138	16,551
TOTAL Outflows	179,337	331,339	329,338	179,339	1,019,353
SURPLUS / (DEFICIT)	40,626	(111,375)	(109,374)	40,825	(139,298)
Brought forward (Bank /Cash Bal.)	886,965	927,591	816,216	706,842	886,965
Carry forward	927,591	816,216	706,842	747,667	747,667

Detailed Estimates of Income

DESCRIPTION

A	B	C	D (B + C)	E	F (E - A)	G (E - D)
BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
2017	2017	2017	2017	2018	Bud-Bud	Bud-Act
€	€	€	€	€	€	€

Income

1 Funds received form Cental Government:

- 0001 In terms of section 55 CAP 363
- 0002-0004 In terms of section 58 CAP 363
- 0005-0019 Other Income

822,960	606,024	212,175	818,199	835,355	12,395	17,156
-	17,080	-	17,080	-	-	(17,080)
6,000	17,455	(8,083)	9,372	10,000	4,000	628
828,960	640,559	204,092	844,651	845,355	16,395	704

2 Bye-Laws & Legal Fees

- 0021-0025 Community Services
- 0026-0035 Income from Permits

500	498	179	677	500	-	(177)
15,000	15,297	3,576	18,873	17,000	2,000	(1,873)
15,500	15,795	3,755	19,550	17,500	2,000	(2,050)

3 Local Enforcement Income

- 0036-0037 Contraventions
- 0038-0050 Les Administrative Charges

1,000	-	-	-	-	(1,000)	-
10,000	13,887	3,271	17,158	17,000	7,000	(158)
11,000	13,887	3,271	17,158	17,000	6,000	(158)

4 Investment Income

- 0091-0095 Bank interest
- 0096-0099 Income received from Government Securities

500	-	205	205	200	(300)	(5)
-	-	-	-	-	-	-
500	-	205	205	200	(300)	(5)

5 0056-0065 Sponsorships

- 0066-0069 Documents & Information
- 0070-0075 EU Funds
- 0076-0080 Twinning
- 0081-0089 Insurance Claims
- 0100-0109 General Income
- 0110-0119 Donations
- 0120-0129 Contributions
- Refund of expenses

-	-	-	-	-	-	-
-	82	-	82	-	-	(82)
-	22,190	40	22,230	-	-	(22,230)
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	22,272	40	22,312	-	-	(22,312)

Total

855,960	692,513	211,363	903,876	880,055	24,095	(23,821)
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Detailed Estimates of Expenditure

DESCRIPTION

A	B	C	D (B + C)	E	F (E - A)	G (E - D)
BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
2017	2017	2017	2017	2018	Bud-Bud	Bud-Act
€	€	€	€	€	€	€

6 Personal Emoluments

1100-1101 Mayor & Councillor's Allowance	28,087	17,314	10,291	27,605	28,527	440	922
1200 Employees' Salaries & Wages	120,000	77,774	24,958	102,732	126,351	6,351	23,619
1300 Bonuses	3,075	2,367	862	3,229	3,587	512	358
1400 Income Supplements	8,000	-	5,323	5,323	8,239	239	2,916
1500 Social Security Contributions	11,500	7,615	2,548	10,163	11,735	235	1,572
1600 Allowances	1,982	2,364	495	2,859	2,663	681	(196)
1700 Overtime	8,000	5,668	1,238	6,906	7,000	(1,000)	94
	180,644	113,102	45,715	158,817	188,102	7,458	29,285

7 Operations and Maintenance

2100-2149 Public Utilities	7,000	-	1,443	1,443	1,500	(5,500)	57
2200-2259 Materials & Supplies	3,000	2,197	433	2,630	3,000	-	370
2300-2399 Repairs & Upkeep	100,000	30,043	10,773	40,816	50,000	(50,000)	9,184
2400-2449 Rent	1,000	700		700	700	(300)	-
3066 Street Lighting	15,000	7,984	3,865	11,849	15,000	-	3,151
3020 Lease of Equipment	100	-		-	-	(100)	-
3030 Insurance	4,000	3,678	798	4,476	5,000	1,000	524
3035 Bank Charges	500	254	72	326	500	-	174
3038 Penalties	-	-		-	-	-	-
3040 Waste Disposal	75,700	210		210	-	(75,700)	(210)
3041 Refuse Collection	80,000	100,449	35,037	135,486	150,000	70,000	14,514
3042 Bulky Refuse Collection	26,000	10,026	11,327	21,353	26,000	-	4,647
3043 Bins on wheels	-			-	-	-	-
3044 Bring in sites	1,000	461	70	531	1,000	-	469
3050-3051 Road & Street Cleaning	55,000	34,498	14,692	49,190	55,000	-	5,810
3052 Cleaning & Maintenance of Non-Urban Areas	5,700	3,928	1,166	5,094	55,700	50,000	50,606
3053 Cleaning of Public Conveniences	30,000	17,924	5,911	23,835	30,000	-	6,165
3055 Cleaning of Council Premises	3,000	412	115	527	3,000	-	2,473
3060 Other Contractual Services	3,000	1,464	460	1,924	3,000	-	1,076
3061 Cleaning & Maintenance of Parks & Gardens	5,000	2,466	382	2,848	3,000	(2,000)	152
3062 Cleaning & Maintenance of Soft Areas	20,000	12,203	3,012	15,215	20,000	-	4,785
3063 Cleaning & Maintenance of Beaches & CA	-	-		-	-	-	-
3064 Cleaning & Maintenance of Country Non-Urban	-	-		-	-	-	-
3070-3090 Consultation Fees	-	2,546	(500)	2,046	2,500	2,500	454
3100-3139 Contract & Project Management	1,500	236	1,100	1,336	1,500	-	164
3300-3379 Hospitality	49,000	23,255	12,046	35,301	40,000	(9,000)	4,699
3380-3389 Community	2,000	-	314	314	1,000	(1,000)	686
3390-3394 Donations	-	-		-	-	-	-
3600-3694 Local Enforcement Expenses	2,000	275	41	316	1,000	(1,000)	684
3700-3799 EU Projects	-	24,772	171	24,943	-	-	(24,943)
3800-3899 Twinning	8,000	-		-	-	(8,000)	-
	497,500	279,981	102,728	382,709	468,400	(29,100)	85,691

Detailed Estimates of Expenditure (Continued)

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
	2017	2017	2017	2017	2018	Bud-Bud	Bud-Act
	€	€	€	€	€	€	€
8 Administration & Other Expenditure							
2150-2199 Office Utilities	11,000	6,951	2,709	9,660	11,500	500	1,840
2260-2299 Office Materials & Supplies	1,500	-	-	-	-	(1,500)	-
2450-2499 Office Rent	1,000	616	438	1,054	1,300	300	246
2500-2599 National & International Memberships	2,000	190	-	190	1,000	(1,000)	810
2600-2699 Office Services	6,000	2,723	1,442	4,165	6,000	-	1,835
2700-2799 Transport	4,000	1,717	2,807	4,524	5,000	1,000	476
2800-2899 Travel	3,500	749	-	749	3,500	-	2,751
2900-2999 Information Services	7,000	2,599	1,210	3,809	4,500	(2,500)	691
3140-3199 Professional Services	10,000	1,781	1,177	2,958	3,500	(6,500)	542
3200-3299 Training	-	-	-	-	-	-	-
3345 Office Hospitality	-	-	-	-	-	-	-
3400-3499 Incidental Expenses	250	70	8	78	-	(250)	(78)
				-	-	-	-
	46,250	17,396	9,791	27,187	36,300	(9,950)	9,113
9 Finance Costs							
3036 Interest on Bank Loan	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
# Other Expenditure							
3500-3599 Loss / (Profit) on Disposal of assets	-	-	-	-	-	-	-
3695 Increase/(Decrease) in allowance for bad debts	-	-	-	-	-	-	-
8000-8099 Depreciation	102,562	57,163	19,991	77,154	94,489	(8,073)	17,335
	102,562	57,163	19,991	77,154	94,489	(8,073)	17,335
Total	826,956	467,642	178,225	645,867	787,291	(39,665)	141,424

Detailed Estimates of Statement Of Affairs

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	as at	changes from	as at	Jan-Dec	Bud-Bud	Bud-Act
	2017	30-Sep	30 Sep-31 Dec	31-Dec	2018		
	€	€	€	€	€	€	€
# Inventory							
5201-5249 Stationery	-	-		-		-	-
5250-5299 Consumables	-	-		-		-	-
Books	12,144	11,935	-	11,935	11,935	(209)	-
	12,144	11,935	-	11,935	11,935	(209)	-
# Receivables							
0201-0209 Receivables	15,388	11,279	(5,050)	6,229	6,229	(9,159)	-
0210-0219 LES Receivables	-	-		-		-	-
0220-0229 Receivables from EU	-	-		-		-	-
0250 Prepayments & Accrued income	237,843	105,424	(756)	104,668	104,668	(133,175)	-
Government Grants	-	-		-		-	-
	253,231	116,703	(5,806)	110,897	110,897	(142,334)	-
# Cash & Equivalents							
5001-5099 Bank & Cash Balances	496,050	809,204	77,761	886,965	747,667	251,617	(139,298)
	496,050	809,204	77,761	886,965	747,667	251,617	(139,298)
# Payables							
4000 Payables	97,859	58,524	34,599	93,123	93,123	(4,736)	-
4100 Accruals	56,269	52,313	30,634	82,947	82,947	26,678	-
4150 Deferred Income	193,169	253,927	(253,927)	-		(193,169)	-
Current portion of Long-Term Borrowings	-			-	-	-	-
Amounts due to other Councils	-			-	-	-	-
	347,297	364,764	(188,694)	176,070	176,070	(171,227)	-
# Non Current Liabilities							
4200 Long Term Borrowings				-	-	-	-
PPP		66,774	2,351	69,125	52,574	52,574	(16,551)
	-	66,774	2,351	69,125	52,574	52,574	(16,551)

16 Depreciation of Property, Plant and Equipment

Asset % of depreciation	Trees 0%	Construction 10%	Furn & Fittings 8%	Street Signs 100%	Urban Improvements 10% & 100%	Office Equipment 20% & 25%	Plant & Machinery 20%	Motor Vehicles 20%	Not Yet Capitalised	Total
	€	€	€	€	€	€	€	€	€	€
Cost										
As at 01 January 2018	12,156	2,596,518	81,220	31,395	293,752	34,947	35,917	18,386	330,739	3,435,030
Additions	-	300,000	-	-	8,000	-	2,000	-	-	310,000
Disposals	-	-	-	-	-	-	-	-	-	-
As at 31 December 2018	12,156	2,896,518	81,220	31,395	301,752	34,947	37,917	18,386	330,739	3,745,030
Grants/ other reimbursements/										
As at 01 January 2018	-	1,172,351	-	-	-	5,199	-	-	7,485	1,185,035
Additions	-	-	-	-	-	-	-	-	-	-
As at 31 December 2018	-	1,172,351	-	-	-	5,199	-	-	7,485	1,185,035
Accumulated Depreciation										
As at 01 January 2018	-	889,306	48,921	31,395	257,636	23,090	25,649	18,135	-	1,294,132
Charge for the year	-	83,486	2,422	-	4,412	1,665	2,454	50	-	94,489
Released on disposal	-	-	-	-	-	-	-	-	-	-
As at 31 December 2018	-	972,792	51,343	31,395	262,048	24,755	28,103	18,185	-	1,388,621
Budgeted NBV 31 Dec 2017	11,379	770,206	25,508	0	79,867	8,628	13,803	251	218,556	1,128,198
Forecasted NBV 1 Jan 2018	12,156	534,861	32,299	-	36,116	6,658	10,268	251	323,254	955,863
Budgeted NBV 31 Dec 2018	12,156	751,375	29,877	-	39,704	4,993	9,814	201	323,254	1,171,374